

Housing Finance Authority of Leon County
August 10, 2017
Meeting Minutes

MEMBERS PRESENT: Mr. Mike Rogers, Chairman
Mr. Thomas Lewis, Vice-Chairman
Dr. Jeffrey Sharkey, Secretary
Ms. Marnie George
Mr. Allen Stucks

MEMBERS ABSENT: Mr. Andrew Gay
Ms. Gail Milon

ADMINISTRATOR : Mr. Mark Hendrickson
Ms. Susan Leigh

LEGAL COUNSEL: Ms. Dawn Whitehurst
Mr. Linje Rivers

COUNTY STAFF: Mr. Shington Lamy
Ms. Edny Thomas

GUESTS PRESENT: None

Call to Order by Chairman Rogers

Without a quorum present, Chairman Rogers called the HFA meeting to order at 12:05 P.M., in Workshop mode. Mr. Lamy introduced Ms. Edny Thomas, the new head of the Division of Housing Services, and announced that the BOCC had approved the new single family and MCC agreement with Escambia County.

At 12:15 P.M., a quorum being present, he called the meeting to order.

Agenda Item #1: Membership Roll Call

Staff called the Membership Roll and attending members were Chairman Rogers, Vice-Chairman Lewis, Secretary Sharkey, Ms. George, and Mr. Stucks.

Agenda Item #2: Approval of the August 10, 2017, Agenda

Action Taken: Chairman Rogers called for a motion for approval of the August 10, 2017 Meeting Agenda. Mr. Lewis motioned to approve and it was 2nd by Dr. Sharkey. Motion passed unanimously.

Agenda Item #3: Approval of the June 8, 2017 Minutes

Ms. Whitehurst and Mr. Rivers presented the proposed HFA By-Laws. Mr. Rivers noted certain highlights, including detailing process for telephonic participation by a Board member, creation of the Board Officer position of Treasurer, creation of an Audit Committee, and methods to report potential conflicts. A discussion followed, and it was noted that the By-Laws as presented, required some clarifications and additions, specifically that “illness” qualified as an “extraordinary circumstance” wherein a Board member would be able to participate telephonically (so long as a physical quorum was present at the meeting, and other technical requirements), and that the Chair would be limited to two consecutive one-year terms (noting that the term was one-year, and that to serve two consecutive terms would require re-election, and that someone could serve as Chair after serving two consecutive years, so long as they were not the Chair for at least one intervening year).

Action Taken: Dr. Sharkey motioned to accept the By-Laws as drafted, with the amendments and additions noted above, and it was seconded by Mr. Stucks. Motion passed unanimously.

Agenda Item #6E: Multi-Family Process and Fees

Mr. Hendrickson presented a proposed NOFA and Application for local government contributions in relation to SAIL and Housing Credit applications for developments in unincorporated Leon County. He also noted that FHFC had no part of Leon County as a proposed Limited Development Area, but that the proximity scoring would eliminate applications within a 2.5 mile radius of the developments funded in the last two years (one south of West Tennessee Street and one in Frenchtown).

Action Taken: Mr. Stucks motioned to approve the proposed NOFA and Application, and it was seconded by Dr. Sharkey. Motion passed unanimously.

Agenda Item #6F: “To-Do” List

Mr. Hendrickson presented the “to-do” list.

Action Taken: No Action Required.

Agenda Item #6G: Legislative Update

Mr. Hendrickson presented a legislative update, noting that the 2018 legislative session began in January, and that Sadowski Education Effort activities had already begun. He noted that the SEE contribution amount from the HFA would be determined in the budget adoption process.

Action Taken: No Action Required.

Agenda Item #7: New Business

Dr. Sharkey discussed the importance of the Orange Avenue redevelopment and the Board discussed any potential for the HFA to issue bonds to finance a portion of the redevelopment. Chairman Rogers reported on a meeting with Commissioner Maddox, County staff, the developer and the Tallahassee Housing Authority. Dr. Sharkey also discussed the upcoming Affordable Housing Workgroup that had been created in the 2017 legislative session.

Action Taken: No Action Required

Agenda Item # 8: Adjournment

This meeting was adjourned at 1:15 P.M.

Mike Rogers, Chairman

Jeffrey Sharkey, Secretary Date: